



**PARK AND RECREATION DEPARTMENT  
RESERVATIONS**

Revised December 2015

**Fee Structure – Amended August 25, 2017**

**SPECIAL EVENTS**

Accounts	Fees Per Hour			Deposit	
<b>Application Processing Fee</b>	<b>Attendance</b>	<b>Fee</b>		<b>*Attendance</b>	<b>Deposit</b>
	0 – 500	\$10		0 – 499	\$400
	501 – 2500	\$25		500 – 999	\$600
	2501 – 10,000	\$50		1000 – 1499	\$800
	10,001 – 20,000	\$100		1500 – 1999	\$1000
	Over 20,000	\$200		2000 – 5000	\$1200
<b>Special Event &amp; Lease Fee</b>	<b>Attendance</b>	<b>Event Fee</b>	<b>Lease Fee</b>	<i>Alcoholic Beverage Deposit: See Below (in addition to Event Deposit)*</i>	
	0 – 500	\$50 – \$100	\$50 - \$250/day		
	501 – 1500	\$100 – \$500	\$250 - \$500/day		
	1501 – 3000	\$500 – \$1000	\$750 - \$1000/day		
	3001 – 5000	\$750 – \$1500	\$1000/day		
	5001 – 10,000	\$1500 – \$2500	\$1500/day		
	10,001 – 20,000	\$2500 – \$4000	\$2000/day		
	20,001 – 30,000	\$4000 – \$6500	\$2500/day		
Over 30,000	\$6500 – \$8500	\$3000/day			
<b>Runs, Walks, Cycling Events Fee (Minimum of 100 participants)</b>	\$200 per event \$2.00 per participant				

- **Alcohol:** Requires Dallas police Officer starting at the time of alcohol being served for the duration of the event. Police Officer's work on a 4 hour minimum.
- A separate clean-up deposit of \$450 is required for all building reservations utilized in conjunction with a Special Event. (AD -15.4)

**WHITE ROCK LAKE BUILDINGS**

Building	Fees Per Hour Resident	Fees Per Hour Non-Resident	Deposit
<b>Winfrey Point</b> 951 Winfrey Point Way Dallas, Texas 75218 Capacity – 271 standing			
<b>Monday - Thursday</b>	\$100 (4 hour minimum)	\$120 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol
<b>Friday – Sunday</b>	\$160 (4 hour minimum)	\$190 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol
<b>Big Thicket</b> 430 E. Lawther Dallas, Texas 75218 Capacity – 50 standing			
<b>Monday - Thursday</b>	\$60 (4 hour minimum)	\$70 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol
<b>Friday – Sunday</b>	\$76 (4 hour minimum)	\$82 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol

- **Alcohol:** Requires Dallas police Officer starting at the time of alcohol being served for the duration of the event. Police Officer's work on a 4 hour minimum.
- Hours of operation for WRL venues are 9A – 11P.
- A separate clean-up deposit of \$450 is required for all building reservations utilized in conjunction with a Special Event. (AD -15.4)
- Buildings are reserved on Saturday mornings until noon due to runs in the park. Check Special Event Schedule to define if a client can get in before noon on the weekend.

**ALCOHOLIC BEVERAGE PERMIT**

Permit Fee (non-refundable)	Deposit
\$250	\$200
\$50 Consumption Fee for WRL Building Rentals	

## ATHLETIC FIELDS

Accounts	Fees Per Hour Unlighted Field	Fees Per Hour Lighted Fields
Registered COD Athletic Leagues	\$25	\$50
Practice Use	\$25	\$50
Youth Leagues (Monday – Friday)	\$12	\$30
Youth Leagues (Weekend)	\$20	\$30
Tournament Fee	\$200	\$200
Kiest Complex	\$30	\$60
Reverchon #1	\$30	\$60
Hulcy #3, 4, 5, 6	\$30	\$60

- Timers on lighted fields are adjusted based on time of year.
- All Athletic reservations require 48 hours notice.
- All field reservations are made in whole hours and cannot start on the half hour.
- Practice accounts are allowed up to 3 hours of time per week in one hour increments or all at one time.

## RECREATION CENTERS – AFTER HOURS – FRIDAY thru SUNDAY

Room	Capacity	Fees Per Hour	Deposit
Large Room with Kitchen	100	\$75 (2 hour minimum)	\$200
Gym or new addition with Kitchen	150 – 200	\$80 (2 hour minimum)	\$200
Any combination of rooms		\$120 (2 hour minimum)	\$200
Center with Stages	150 – 200	\$90 (2 hour minimum)	\$200

- Deposits paid with credit card will be refunded within 5 – 10 business days. All other forms of payment will be refunded within 4 – 6 weeks.

## PICNIC AREAS

	Hours and Days	Fees Per Hour
City Parks with Pavilions	8:00 AM – 10:00 PM Monday - Sunday	\$30 (3 hour minimum)
Samuell Farm (no pavilion)	9:00 AM – 5:00 PM Wednesday – Sunday	\$30 (3 hour minimum)

## OUTDOOR WEDDINGS

	Hours and Days	Fees Per Hour
City Parks	8:00 AM – 10:00 PM Monday - Sunday	\$25 (2 hour minimum & 3 hour limit)

- Any City of Dallas park in the park system can be used for a wedding and/or reception. A list of preferred parks by City of Dallas citizens is located on the [www.dallasparcs.org](http://www.dallasparcs.org) website. There are also parks in the city that are privately managed.

### NOTES:

- All public parks located within the City of Dallas, except for those park amenities for which the Park Board has established and posted the hours of operation are closed to the public from 11:00 PM – 5:00 AM.
- If a park user wishes to extend a reservation past the designated hours of park closure, a request for curfew waiver may be submitted to the Reservations Manager for consideration by the Park Board.